

RV PARKS AND CAMPGROUND GUIDELINES



Illinois
Department of Commerce
& Economic Opportunity
JB Pritzker, Governor

RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

PART OF PHASE 4 OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE IV | ISSUED ON JULY 1, 2020

The Revitalization Phase of the Restore Illinois public health approach to reopening the Illinois economy includes larger gathering sizes, additional businesses reopening and increased capacities. We must all continue to social distance, frequently wash our hands and cover our faces to maintain progress in overcoming COVID-19.

This document is applicable to businesses that meet the following criteria:

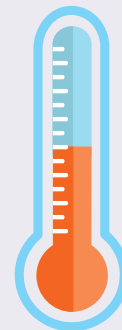
- Customer-facing establishments primarily engaged in providing recreational camping services. See IDNR's [camping guidelines](#) for public campsites.
- These guidelines apply to private sites only.
 - Examples of campground businesses include (non-exhaustive): campgrounds and RV Parks.
- During Phase IV, tent camping, cabin rental, and RV/Camper facilities and parks are permitted to be open. No overnight group or youth camps will be permitted. Pursuant to the Governor's Executive Order, gatherings within the campground of up to 50 people are permitted, although smaller groups are encouraged. If the private park and campground sets a lower limit, this limit will be applied.
- Campground facilities licensed to serve food may do so consistent with DCEO [guidelines](#) for restaurants and bars.

Uniform guidelines across businesses, industries and nonprofits within the State of Illinois:

GENERAL HEALTH

i. Minimum guidelines

1. All employees who can work from home should continue to do so
2. Employees should wear face coverings over their nose and mouth when within 6-ft. of others (cloth masks preferred). Exceptions may be made where accommodations are appropriate – see [IDHR's guidance](#).
3. Social distance of at least 6-ft. should be maintained between non-household individuals unless participating in activities permitted under Phase IV guidelines
4. Employers should provide hand washing capability or sanitizer to employees and if applicable, customers
5. Frequent hand washing by employees, and an adequate supply of soap/ paper towels and/or disinfectant/ hand sanitizer should be available



HR AND TRAVEL POLICIES

i. Minimum guidelines

1. All employees and workers who perform work at the worksite (such as temporary or contract workers) should complete health and safety training related to COVID-19 when initially returning to work. Resources to design a training are posted on the DCEO Restore Illinois [guidelines](#) website
2. Employees should follow [CDC travel guidance](#) to protect themselves and others during business travel
3. Employees should not report to, or be allowed to remain at, work if sick or symptomatic (with cough, shortness of breath or difficulty breathing, fever of 100.4 degrees or above, chills, muscle pain, headache, sore throat, new loss of taste or smell, or other [CDC-identified symptoms](#)), and sick or symptomatic employees should be encouraged to seek a COVID-19 test at a state or local government testing center, healthcare center or other testing locations
4. Employers should clearly explain all paid leave policies and make workers aware that they may be eligible for benefits if they are sick or symptomatic
5. Employers should be aware that the Occupational Safety and Health Act of 1970 and provisions of state law prohibit employers from retaliating against workers for raising safety or health concerns



ii. Encouraged best practices

1. Provide reasonable accommodation for COVID-19-vulnerable employees, including but not limited to work from home (if feasible), reduced contact with others, use of barriers to ensure minimum distance between others whenever feasible or other accommodations that reduce chances of exposure

HEALTH MONITORING

i. Minimum guidelines

1. Employers should make temperature checks available for employees and encourage their use. Employers should post information about the symptoms of COVID-19 in order to allow employees to self-assess whether they have any symptoms and should consider going home
2. All employers should have a wellness screening program. Resources outlining screening program best practices are posted on the [DCEO Restore Illinois guidelines](#) website
 - a. Employers should conduct in-person screening of employees upon entry into workplace to verify no presence of COVID-19 symptoms
 - i. Where workplace configuration or staffing structure do not allow for screening upon entry, employers may:
 - Screen employees via an in-person conversation or questionnaire once at their work station, or
 - Use a virtual method of screening via an online survey, mobile application, or other similar method
 - b. Employers should also conduct mid-shift screenings to verify no presence of COVID-19 symptoms (in person preferred, though virtually is permitted)
3. If employee reports having any COVID-19 related symptoms, they should remain isolated at home for a minimum of 10 days after symptom onset AND until feverless and feeling well (without fever-reducing medication) for at least 72 hours OR confirmed to not have COVID-19 via 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart
4. If employee reports having any COVID-19 related symptoms, employers should encourage employee to contact their health care provider; if multiple employees report having any COVID-19 related symptoms, employers should notify their local health department within three days of being informed of the prevalence of COVID-19 symptoms; if multiple employees test positive for COVID-19, employers should notify their local health department within one day of positive test results
5. If an employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting should be performed [according to CDC guidelines](#)
6. Where appropriate, notify employees who have been exposed. Employers should not identify an employee who tested positive by name
7. Any employee who has had close contact¹ with co-worker or any other person who is diagnosed with COVID-19 should quarantine for 14 days after the last/most recent contact with the infectious individual and should seek a COVID-19 test at a state or local government testing center, healthcare center or other testing locations. All other employees should be on alert for symptoms of fever, cough, or shortness of breath and taking temperature if symptoms develop



¹ Close contacts include household contacts, intimate contacts, or contacts within 6-ft. for 15 minutes or longer unless wearing N95 mask during period of contact

Guidelines specific to campgrounds:**PHYSICAL WORKSPACE****i. Minimum guidelines**

1. Operator should display signage at entry with face covering guidelines, social distancing guidelines, and cleaning protocols, in multiple languages as needed
2. Operator should provide regular communication to employees and guests on COVID and any updates on campground policies via the website and/or social media channels
3. Clubhouse, playgrounds, pools, beaches, and any other communal gathering places are permitted to open. Operators should follow the issued IDPH [guidelines](#) for pools and beaches.
 - a. Locker rooms and shower facilities should be configured with signage, tape, or other markings to ensure members can maintain 6-ft. of social distance
4. Use of picnic tables should be limited to the single group occupying a campsite; groups should not sit together
5. Campfires limited to that the single group occupying a campsite
6. Minimize face-to-face employee and customer interaction at onsite retail stores and during registration
7. Any activities that cannot be done at a social distance (e.g. sports, boating) should only be done with people within the single group occupying the campsite
8. Campsites should only accommodate the single group of registered guests to that campsite
9. Water fountains can be available for use and encourage touchless water bottle refill stations if available

ii. Encouraged best practices

1. Operator should display visual markers 6-ft. apart at customer queue points
2. Operator will be required to sanitize or wash their hands after any transaction
3. Reservations, check-in and check-out process should be contact free. All walk-in campers are encouraged to have exact change or a check for the payment of their campsite at the time of arrival.
4. All group and event activities should be limited to a capacity of 50 participants
5. To ensure proper social distancing, operators must ensure that the sites are least 30 feet apart between groups
6. Consider securing the entrance to your campground to limit and/or restrict access to registered guests only
7. Guests should be responsible for placing their own garbage into a commercial dumpster provided by campground management
8. If practical, operator should install impermeable barrier between employee and customer at onsite retail stores and registration
9. If practical, operator should implement contactless and receipt-less transactions (e.g. online payment and registration)
10. Where building management practices allow, increase air turnover rates in occupied spaces and increase outside make-up air to the maximum extent practical

DISINFECTING/CLEANING PROCEDURES

i. Minimum guidelines

1. Cleaning and disinfecting of premises should be conducted in compliance with [CDC protocols](#) on weekly basis
2. Clean and disinfect common areas (e.g., restrooms, guest check-in area) and surfaces which are touched by multiple people (e.g., entry/exit doorknobs, stair railings) frequently. High-traffic areas such as restrooms and showers should be cleaned and checked at least twice daily.
3. Concessions must follow [Restaurant and Bar guidelines](#) for all food and beverage operations and must be one of the following:
 - a. Delivered by a server who takes orders from guests while seated with distancing requirements laid out in Restaurant and Bar [guidelines](#); OR
 - b. At outdoor kiosk, purchased pre-packaged via “grab and go” with queuing areas clearly marked to observe social distancing; OR
 - c. At indoor quick service areas over 500 square feet, purchased pre-packaged via “grab and go” (no queuing permitted); OR
 - d. At indoor quick service areas 500 square feet and under, purchased pre-packaged via “grab and go” with queuing areas clearly marked to observe social distancing
4. Registered guests that have self-contained restroom in their camper or RV are encouraged to use it for their use and not use common facility restrooms
5. Operator should thoroughly sanitize all rental equipment before and after use by a customer
 - a. Any equipment that cannot be sanitized should not be made available for renting
6. An adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available in bathrooms and shower houses



STAFFING AND ATTENDANCE

i. Minimum guidelines

1. Indoor recreation facilities should operate at lesser of 50 customers OR 50% of facility capacity
2. Outdoor recreation facilities should limit gathering size to no more than 50 customers. Multiple groups permitted at once as long as:
 - a. Facilities allow for social distancing of customers and employees
 - b. 30-ft. of distancing is maintained between groups
 - c. Areas for each group are clearly marked to discourage interaction between groups
 - d. No overnight camping for group or youth camping
3. Facility operators should design a plan to allow for social distancing within the workplace and if needed, designate employee(s) to monitor capacity limits and social distancing
4. Facility operators should limit the occupancy of common areas/ break rooms to allow for social distancing of 6-ft. or greater by removing/ decommissioning furniture or staggering break times; this guideline is not intended to diminish employees break time requirements
5. Facility operators should develop a method to inform customers of available facility capacity before customers arrive at the facility (e.g. reservation system, overview of days/ times when establishment is typically most crowded)



ii. Encouraged best practices

1. Stagger shift start and end times to minimize congregation of employees during changeovers

EXTERNAL INTERACTIONS

i. Minimum guidelines

1. If practical, before allowing external supplier or non-customer visitor to enter, or while requiring them to wait in a designated area, operator should ask whether external supplier or non-customer visitor is currently exhibiting COVID-19 symptoms
 - a. If practical, operator should take external supplier or non-customer visitor temperature using thermometer (infrared / thermal cameras preferred, touchless thermometers permitted)
2. Facility operators should keep a log of all external suppliers who enter premises
3. Suppliers and non-customer visitors should wear face coverings over their nose and mouth when entering premises (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering). Exceptions may be made where accommodations are appropriate – see [IDHR's guidance](#)

ii. Encouraged best practices

1. Limit contact between external suppliers/non-customer visitors and employees



CUSTOMER BEHAVIORS

i. Minimum guidelines

1. Reservations encouraged
2. Before allowing entrance, campground employees should ask whether guests are currently exhibiting COVID-19 symptoms. If a guest does have symptoms, they should wait to enter premises until they have had no fever for at least 72 hours, other symptoms have improved, and at least 10 days have passed since their symptoms first appeared
3. Customers should arrive at the campground prepared with hand sanitizers, face masks, cleaners, food, and water
4. Parties, festivals, sporting events and other activities that encourage people to congregate are limited to groups of 50 people

ii. Encouraged best practices

1. Customers wear face coverings over their nose and mouth when in the presence of others (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering)
2. Customers frequently wash hands or use sanitizer
3. Customers avoid the use of shared amenities (e.g. public bathrooms, shower houses, rental equipment, picnic tables and benches)
 - a. If use cannot be avoided, customers wash or sanitize hands before and after using shared amenities



If you have questions or need additional support:
 Please call our hotline at 1-800-252-2923
 or e-mail us at ceo.support@illinois.gov
 or return to illinois.gov/businessguidelines

Additional Resources:

- [CDC Interim Guidance for Businesses and Employers](#)
- [CDC Workplace Decision Tool](#)
- [IDPH Testing Guidance](#)
- [IDPH FAQs](#)
- [Symptoms of Coronavirus](#)
- [IDHR FAQ for Businesses Concerning Use of Face-Coverings During COVID-19](#)
- [CDC Guidelines on Cleaning and Disinfecting Your Facility](#)
- [CDC Guidance on Cleaning Public Spaces, Workplaces, Businesses, Schools, and Homes](#)
- [EPA Disinfectants for Use Against SARS-CoV-2](#)