



# THEATERS AND PERFORMING ARTS BUSINESSES GUIDELINES

## GENERAL HEALTH

1. Wear face coverings over nose and mouth
2. Maintain social distance of at least 6-ft.
3. Frequent hand washing

## HR AND TRAVEL POLICIES

1. Employees shall not report to, or be allowed to remain at, work if sick or symptomatic

## HEALTH MONITORING

1. Employers should make temperature checks available and post information about COVID-19 symptoms to allow employees to self-assess whether they have any symptoms and should consider going home
2. Have a wellness screening program for conducting in-person screening upon arrival as well as a mid-shift screening for employee shifts greater than 5 hours
3. If employee reports having any COVID-19 related symptoms, they should remain isolated at home for a minimum of 10 days after symptom onset AND until feverless and feeling well (without fever-reducing medication) for at least 72 hours OR confirmed to not have COVID-19 via 2 negative COVID-19 tests in a row, with testing done at least 24 hours apart
4. If an employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting should be performed
5. Any employee who has had close contact with a person who is diagnosed with COVID-19 should quarantine for 14 days

## PHYSICAL WORKSPACE

1. Display signage at entry with face covering requirements, social distancing guidelines, cleaning protocols, and any reduced capacity limit, in multiple languages as needed
2. Ensure at least 6-ft. between occupied seats for individuals from different households or parties. If seats cannot be moved, operator should limit number of open seats to ensure social distancing
3. Have a plan to limit congregation during entry/exit and throughout duration of the event
4. For live performances, all individuals should maintain 6-ft. of social distancing unless job duty cannot be performed without proximity (e.g. actors performing, hair, costumes, etc. ) and should wear face coverings if practical (e.g., string musicians in orchestra)
5. For live performances, first row seating should be at least 6 ft from stage OR impermeable barrier should be installed between stage and patrons
6. Display visual markers 6-ft. apart at customer queue points
7. Eliminate common touchpoints
8. Schedule staggered entry to minimize lines by implementing virtual queuing
9. For events that have security, use walk-through magnetometers; security workers who must perform pat-down searches should wear appropriate face coverings and gloves and have access to a hand washing and/or sanitizing station
10. Increase air turnover rates in occupied spaces and increase outside make-up air to the maximum extent practical, where building management practices allow

11. Minimize use of coat checks and clean area frequently
12. Concessions should follow Restaurant and Bar guidelines for all food and beverage operations and should be one of the following:
  - a. Delivered by a server who takes orders from guests while seated OR
  - b. At outdoor kiosk, purchased pre-packaged via "grab and go" with queuing areas clearly marked to observe social distancing OR
  - c. At indoor quick service areas over 500 sq. ft., purchased pre-packaged via "grab and go" (no queuing permitted)
  - d. At indoor quick service areas 500 sq. ft. and under, purchased pre-packaged via "grab and go" with queuing areas clearly marked to observe social distancing
13. Concession stand employees should not refill patron food (e.g. popcorn) and/or beverage containers. Refills are still allowed at venue operators' discretion, but must be completed using new food and/or beverage containers

## DISINFECTING/CLEANING PROCEDURES

1. Cleaning and disinfecting of premises should be conducted in compliance with CDC protocols on weekly basis
2. Every 30 minutes clean and disinfect common areas (e.g., restrooms, dressing rooms) and surfaces touched by multiple people (e.g., entry/exit doorknobs, stair railings)
3. Clean and disinfect occupied tables and seats between use by different groups or parties, and again at closing time
4. Minimize sharing of high-touch props and equipment between non-household participants and sanitize properly before and after use.
5. Valet staff should perform cleaning of vehicle in compliance with GSA protocols

## STAFFING AND ATTENDANCE

1. Operate at the lesser of 50 customers or 50% capacity. There must be at least 6-ft. spacing between customers not members of same household
2. Design a plan to allow for social distancing within the workplace and if needed, designate employee(s) to monitor capacity limits and social distancing
3. Limit occupancy of common areas to allow for social distancing
4. Develop a method to inform customers of available venue seating capacity before arrival and customers should check for available seating capacity before going to venue

## EXTERNAL INTERACTIONS

1. Before allowing external supplier or non-patron visitor to enter, ask whether the individual is currently exhibiting COVID-19 symptoms.
2. Suppliers and non-patron visitors should wear face coverings over their nose and mouth when entering premises
3. Keep log of all external suppliers who enter premises

## CUSTOMER BEHAVIORS

1. Wear face covering over nose and mouth except while seated at venue
2. Before allowing entrance, employers ask whether customer is currently exhibiting COVID-19 symptoms
3. Implement touchless transactions/ registration for patrons upon arrival to the event (e.g., mobile ticketing/ check-in)